

~~"FINAL AUDIT"~~

REPORT OF INSPECTION OF NAVY MAIL CLERK'S ACCOUNTS

Date of inspection 9 January, 19 46NPO 20570
(Accounting number)

(Office number)

U.S.S. Detroit, a/o P.P.O., New York, N.Y.
(Ship or organization)

(Mailing address)

STAMP ACCOUNT

Lost in transit, Claim filed by Postmaster, New York, N.Y.	Stamps and stamped paper on hand . . .	\$ <u>570.00</u>	
Requisition in transit	19	<u>900.00</u>	
Requisition in transit	19		
Cash and paid money orders		<u>1329.40</u>	
Shortage (if any)			
TOTAL to account for	\$ <u>2600.00</u>	TOTAL accounted for	\$ <u>2600.00</u>

MONEY ORDER ACCOUNT

Last report and remittance sent to main office accounted for business of <u>16 November</u> , 19 <u>45</u>		
Money orders issued since that date:		
No. <u>—</u> to No. <u>—</u> , inclusive . . . \$ <u>512</u>		
Fees on same	Paid money orders on hand	\$ <u>—</u>
Authorized money order reserve	Due Navy Mail Clerk—Statement of differences dated	
Due Postmaster—Statement of differences dated	Cash on hand	
Overage (if any)	Shortage (if any)	
TOTAL	TOTAL	\$ <u>—</u>

Blank money order forms in custody of Navy Mail Clerk: No. 45043 to No. 46000

Blank money order forms in custody of Disbursing Officer: No. None to No. —

1. Stamps taken from fixed credit for any purpose, including official registry fees, must be paid for when used and full value of stamp credit maintained.
2. For protection of their responsibility, Navy Mail Clerk must hold receipts for stamp stock assigned to assistants and the Navy Mail Clerk and assistants should have individual locked compartments to which others do not have access.
3. Postage-due stamps must be in stock and affixed, before delivery, to postage-due mail.
4. Disbursing officer shall audit money order account daily (Sec. 59, N.M.S.).
5. Mail lock key No. 23785 is chained to inside of drawer in post office safe.

Rotary lock key No. 23785 is chained to inside of Navy Mail Clerk's safe.

I CERTIFY that I have counted postal and money order funds, stamps and stamped paper, and that the above audit is correct.

I CERTIFY that \$ None worth of stamps and stamped paper, being part of authorized fixed credit shown above, is in my possession.

I CERTIFY that the above audit was made in my presence and that it is correct.

J. J. De Silva, Lt. USNR
Inspecting Officer.

(Where applicable.)

R. Blum, Lt. (j.g.) USNR
Custodial Officer.

Countersigned:

J. J. Coyette, Cdr., USN

Commanding.

Ex-Navy Mail Clerk has this day been relieved of the post office accounts.

New York, N.Y.

Original to Postmaster, Att. Auditor. Necessary signed copies have been retained.